

GLEMSFORD PARISH COUNCIL

Minutes of meeting held on Tuesday 12th July at 7.15 pm at Glemsford Village Hall

PRESENT: Cllr L Young (Chair), Cllr's M Brown, L Bloomfield, F Dinning-Cole, A Mallalieu, S Plumb, A Southgate, R Thake, R Kemp (SCCllr), Acting Clerk Mrs S De'Ath and nineteen members of the public.

01.07

Councillor Young confirmed that the Council had terminated the employment of the Clerk Sara Turner. Sue De'Ath would be standing in as a temporary measure until an appointment is made. Councillor Young said he couldn't answer any detailed questions. It is hoped to have an office and designated telephone number in the Village Hall soon.

01.07a Apologies for absence

Councillor Sandford and PCO Partington.

02.07 Police Matters

The report covering the period 14.06.2011 to 11.07.2011 was received and is attached to these minutes.

03.07. To adopt minutes of Council Meeting held on 14th June 2011

The minutes were adopted and signed as a true record. Proposed Cllr Young Seconded Cllr Bloomfield. Vote: 7 for and 1 abstention.

04.07 Matters arising from the Minutes (item 03.07.)

WEBSITE; Cllrs Dinning-Cole and Plumb discussed the costs to which the Council are committed to until September 2011. A new framework will be drawn up and consideration will be given to a free service when more details are available.

FACEBOOK PAGE; Cllr Dinning-Cole agreed to monitor this for the moment.

S106 PROVISION; Cllr Dinning-Cole said that there are monies with Babergh that have been designated to provide play areas. Two have been identified in Glemsford. Whilst the money covers capital costs, the on-going maintenance will fall to the Parish Council. Cllr Dinning-Cole offered to be the lead looking into the matter.

05.07 To receive reports;

SUFFOLK COUNTY COUNCILLORS REPORT (MR R KEMP)

Report attached to these minutes

Further to questions received Cllr Kemp said he would look into the parking issue on Tye Green and into the question of the footpath in Park Lane.

DISTRICT COUNCILLOR'S REPORT (MR. R THAKE)

Cllr Thake wished to publicly apologise to Cllr Mallalieu for his actions at the last meeting.

Integration by Babergh will mean redundancies but it is hoped they will be voluntary ones. Councillor Thake has a breakdown of the voting in the wards on the merger if anyone requires it.

DISTRICT COUNCILLOR'S REPORT (MR L YOUNG)

Cllr Young had attended two committee meetings (1) Strategy; They are confident that they will save one and a half million pounds in the next half year due to integration. (2) Procurement; the council try to use local companies but have to put any contract over £180,000 through the EU. They will probably be going to full council in connection with car park charges for Long Stay parks.

REPORT ON COMMUNITIES MEETING (CLLRS MALLALIEU AND DINNING-COLE)

The Cllrs had attended a Community Interest meeting and were now aware of useful groups, contact and possible streams of funding for activities.

They would also with Cllr Brown be attending the Suffolk Acre Conference on 13th July. Suffolk Acre provide support for villages, including youth services

06.07 PUBLIC QUESTION TIME

Mrs P Currie asked why the minutes of the last meeting held on 14.06.2011 were not available on the website, as she felt it delayed any questions for two months. Cllr Young (Chair) explained that it was due to the unusual situation the Council found itself in. The Council are in a transitional period.

Mr Callender said despite requesting the Minutes he had not received them, the acting clerk explained due to the lack of computer facilities it had not been possible at that time.

Mrs P Currie asked why the public were being excluded from the meeting for Item 15 on the Agenda. The Chairman explained that the matter to be discussed concerned personnel details which unable to be shared legally until they were

resolved.

Harriet North gave an update on Glemfest. There would be a litter pick on 17th July to tidy up the area. Many events had been organised and funding from Philips Avent for publicity etc. Cllr Young expressed concern about the ditch and hedges leading to the sports field. Harriet said it would be looked at and roped off. The event was part of 1000 events in the UK over the weekend.

Harriet North also reported on a Conference she had been to in June with Councillor Mallalieu where the Big Society Reading challenge was announced. It was hoped that Suffolk County Council and the Parish might come together on this. Sue Tolley the Glemsford Librarian is looking for volunteers to help.

Mr M Rouane questioned what had happened to the 'pot' of money held at Babergh earmarked for Glemsford. Councillor Dinning-Cole said that we haven't acted upon this yet but re-iterated that she is willing to take the lead on this. Councillor Thake said the money had been for restricted use (106 money) but now has been released for other uses. The council need to determine exactly what it needs the money for as it is 'time limited'. Councillor Thake offered to help at Babergh if required.

Lisa Uren expressed concerns about the behaviour of young people around the Rumbles take-away and the houses in that area. She also asked if it would be possible to start the Scouts up in the village again. Councillor Plumb said that the Scouts will be at Glemfest to recruit members and hopefully there will be a new troop in the village soon.

07.07 Financial Matters

ACCOUNT STATUS: Councillor Mallalieu reported that it had not been possible to set up new signatories as yet but hopefully it would be resolved by Friday 15th July. There are many different accounts to sort out as well as the charitable status of the playing fields and village hall. Last year over 50% of the money was paid out in administration and £20,000 had been transferred from reserves to top up the main account which left a £28,000 overspend. Countless amounts had been spent on graffiti removal and repairs, not all with proper receipts. The Assets register had not been updated and there was no clarity to the accounts for the Sports Club. New street lights will be needed at some considerable cost. It is necessary to make sure any expenditure is considered wisely and monitored closely not as in the previous ten years. Printouts for the whole of last years expenditure were given to members. New locks are needed for the village hall. A new key register will be kept.

ACCOUNTS PAID IN JUNE:		£		
	Wages/tax	2694		
	Babergh Brown Bin	40		
	Stationery	237		
			Total	£2971
	Village Hall	£		
	Wages	360		
	Water/Elec	172		
	Repairs	285		
			Total	£817
RECEIPTS JUNE;		£		
	Main a/c	2526		
	Village Hall	217		
ACCOUNTS FOR PAYMENT JULY;		£		
	Stationery	161		
	Grass Cutting	2356		
	Babergh Rates	68		
	Website	30		
	PAYE	450		
	Wages	740		
	VH Rates	145		
	VH Water/Elec	172		
			Total	£4122
	Glemfest	1060		

Other expenditure to enable the tidying up of the village hall and surrounding area up to the sum of £500 to be discussed under item **08.07**.

RECEIPTS JULY TO DATE: £1477

ANY OTHER FINANCIAL MATTERS; Councillor Thake asked if there had ever been any claims on insurance policies.

08.07 Village Hall

Following discussions it was **proposed** by Councillor Plumb that a Management committee comprising 2 Parish Council representatives and one member of each user group be formed. This was **seconded** by Councillor Brown. Councillors Bloomfield and Dinning-Cole offered to represent the Council. Further discussion regarding general refurbishment such as, guttering, kitchen safety checks, and signage it was resolved that an expenditure of up to £500 for improvements before Glemfest should be allocated. **Proposed** Councillor Mallalieu, **Seconded** Councillor Young.

09.07 Standing Orders

It was agreed that the Standing Orders of the Council be reviewed.

Proposed Councillor Bloomfield **Seconded** Councillor Mallalieu

10.07 (a) Parish Clerk

Discussion regarding the appointment of a new Parish Clerk including the possibility of combining the role with the Library. A working party to appoint a clerk was set up, consisting of Councillors Young, Brown and Mallalieu. The resolution was **proposed** Councillor Young and **seconded** by Councillor Thake. The resolution was passed unanimously.

(b) Change of address

It was agreed that Councillors Young, Mallalieu and Plumb plan a timescale to do this including provision of a secure post box. **Proposed** Councillor Plumb **Seconded** Councillor

11.07 Planning Matters

(a) New Applications

- (i) Application No.B/11/00679/FHA Field View Flax Lane CO10 7RS Erection of single -storey rear extension.
- (ii) Application No.B/11/00721/FHA Chez Nous Flax Lane CO10 7RS Erection of single-storey rear extension (existing rear extension to be demolished)

(b) Applications Granted

- (i) Application No. B/11/00456/FUL/GC Change of use from A! furniture retail unit to sui generis Auction House as amplified by parking and traffic flow statement received by email 24/05/11. The Old Filling Station, Lower Road Glemsford CO10 7QU.
- (ii) Application No. B/1100551/FHA/AS Erection of first floor rear extension 6 Tye Green, Glemsford CO10 7RH.
- (iii) Application No B/11/00508/FHA/ETR Conversion of garage to living accommodation; erection of single storey rear and front extension as revised by drawing 11-02-03 revision 1 received 3rd June 2011, 5 Greyhound Road, Glemsford CO10 7SJ.

(c) Applications Refused - none to report

(d) Any Other Planning Matters

12.07 Correspondence

- a) The Acting Clerk reported on receipt of a Notification of the Suffolk Acre AGM and reports.
- b) There was a request from SCC Fire Community Safety for a list of all thatched properties in the parish. Addresses only were needed. Councillor Mallalieu offered to undertake this.
- c) A letter had been received from Mr Watkinson concerning the bad acoustics in the village hall and the problems of access for disabled users. He was asked if the re-positioning of the tables had helped with the acoustics. He said it was a little better. Councillor Dinning-Cole said that she would ask the new Village Hall Management Committee to look at the problem and also into the possibility of a roving microphone.
- d) Face book enquiry: Emma Leppanem had enquired if it would be possible for a lid to be put on the village hall bin, similar to the one on Tye Green. Councillor Dinning-Cole said she would respond on Facebook and the Acting Clerk would make enquiries about the bin lid.
- e) Facebook Enquiry: Lee Pinfold had made contact regarding a junction in the village. The actual junction was unclear so Councillor Dinning-Cole will respond to ascertain the detail.

13.07 Any Other Matters

The British Legion requested £20 for a poppy wreath. Approved unanimously **Proposed** Councillor Young **Seconded** Councillor Dinning-Cole.

17 Highbank reported a light was out. Councillor Thake will look into this and report to Councillor Mallalieu what the

problem is.

Glemfest: Harriet North will need some cheques to pay for expenditure.. She has the funding to cover the payments.
Proposed Councillor Young Seconded Councillor Dinning-Cole. The resolution was carried unanimously.

Discussion concerning hedge cutting and footpaths resulted in Councillor Plumb and Councillor Southgate offering to look at ownership of hedges on footpaths in the village, to compile a list clarifying responsibility.

Councillor Dinning-Cole announced that a few tickets are available at £10 each for the Frank Sinatra night in aid of Glemsford Angels to fund a Senior Citizens meal at the Social Club.

14.07 Date of next meeting Tuesday 9th August 2011 at 7.15 pm

Signed

Chairman

Date